



## Senior Accountant

**Department:** RUSH DEVELOPMENT COMPANY  
**Reports To:** Controller  
**FLSA Classification:** Salary/Exempt  
**Date:** 05/2025

### Summary

The Rush Companies is looking for a dynamic, organized, analytical self-starter to join our accounting team and support the financial functions of the development, commercial, and residential divisions. This team member must successfully demonstrate strong collaboration and leadership capabilities coupled with outstanding organization, attention to detail, problem solving, and time management skills. This role will support complex accounting environments, including intercompany transactions, consolidations, and compliance across multiple legal entities.

### Company Profile

The Rush Companies is a fully integrated real estate organization made up of seven specialized companies, all working together to build and sustain communities. Since 1987, we've combined development, construction, and property management expertise to deliver long-term value across every project.

Our unique structure allows us to manage each stage in-house—providing greater efficiency, consistent quality, and a seamless experience for our clients. We are known for integrity, sound judgment, and a commitment to ethical business practices. Whether collaborating with clients, consultants, subcontractors, or suppliers, we prioritize strong relationships and high standards. We hire people who reflect these values and are committed to excellence in everything they do.

### Essential Duties & Responsibilities

- Prepare and analyze financial statements (income statement, balance sheet, cash flow) in accordance with GAAP or applicable standards.
- Oversee and execute monthly, quarterly, and annual close processes for multiple entities.
- Collaborate with operations and finance teams to address variances and ensure accurate reporting.
- Support budgeting and forecasting processes across multiple entities.
- Review or prepare fixed asset and depreciation schedules.
- Involved in risk management efforts including insurance, internal controls, legal, and tax matters.
- Support compliance with local, state, and federal regulatory reporting requirements.
- Maintain robust financial controls and procedures.

- Perform and review account reconciliations, including intercompany and balance sheet accounts.
- Coordinate audit preparation and liaise with external auditors during financial and tax audits.
- Assist in ERP system maintenance, upgrades, and security as it relates to accounting processes.
- Identify and implement process improvements and automation to increase efficiency and accuracy.
- Participate in the system set up of new legal entities, land acquisitions, or projects.
- Periodically conduct subcontractor prequalification financial reviews.
- Support the Controller or VP of Finance in special projects, strategic initiatives, and decision-making.

#### **Job Requirements and Qualifications**

- Bachelor's degree in Accounting, Finance, or a related field required.
- CPA designation preferred, but not required.
- 5 - 8+ years of progressive accounting experience required.
- Expertise in all aspects of generally accepted accounting principles (GAAP).
- Advanced knowledge of ERP accounting software (Sage, SAP, NetSuite, Viewpoint, or similar).
- Proficiency using Microsoft Office Suite – Excel, Outlook and Word.
- Experience in a multi-entity organization is a plus.
- Excellent communication skills.

#### **Benefits and Compensation**

- Benefits: Medical, Dental, Vision, Life Insurance, 401 (k), 401 (K) matching, FSA, HSA, Tuition Reimbursement, Referral Program, Employee Discount, Professional Development Assistance, Paid Time Off and Bonus.

For more information about The Rush Companies, visit <https://www.therushcompanies.com/>.

Equal Opportunity & Drug-Free Employer

*Disclaimer: This job description is only a summary of the typical functions of the job, not an exhaustive or comprehensive list of all possible job duties and responsibilities.*