



## INTERN – RUSH COMMERCIAL CONSTRUCTION

**Department:** Rush Commercial Construction  
**Reports To:** Division Lead  
**FLSA Classification:** Non-Exempt  
**Date:**

### Job Summary

Rush Commercial Construction is currently seeking multiple Project Engineer **Summer Interns** to join our well-established regional construction company that specializes in Class A office, healthcare, multifamily developments and senior housing. Interns will be assisting the project team, including project engineers and project managers. The Project Engineer Intern is responsible for representing the company and its *Core Values* while ensuring that company policies are adhered to regarding safety, scheduling, quality, budgeting, and customer service/satisfaction.

### Essential Duties & Responsibilities

- Develop industry ties and participate in organizations.
- Understand drawings, specifications, owner contract and subcontracts as much as possible.
- Carefully review submittals and shop drawings for compliance with design intent, specifications, constructability, and dimensional accuracy.
- Check work in the field to ensure it complies with project documents and submittals.
- Identify non-compliant installations, document issues with Observations and close out each issue.
- Observe and monitor field progress. Spend a reasonable amount of time in the field.
- Able to use various tools and software based on your area of interest.
- Keep an eye out for safety violations and report to the Superintendent at once if it is a substantial risk.
- Assist leadership with a wide variety of tasks including but not limited to administrative work, work in the field, manual labor, and research.
- Coordinate mock-ups and record outcomes.
- Take photos weekly including Drone Deploy 360 photos and upload to Procore.
- Utilize inspection templates for quality control.
- Record and distribute meeting minutes.
- Help management find efficiencies in the workflow process using various tools.

## **Work Styles and Habits**

- Industrious, uses time well
- Recognizes risk
- Sense of urgency
- Strategic thinking skills
- Respectful
- Ethical/honest

## **Job Requirements**

- Majoring in Construction Management, Business, Finance, or related field of studies

- ***Special Skills***

Proven written and verbal communication abilities; strong overall management, planning, problem solving and negotiation skills. Delegates work appropriately; proficient using computer applications, specifically Microsoft Office products, Microsoft Project, Procore and Bluebeam.

- ***Certifications and/or Licenses***

First Aid and CPR trained

Our team members at The Rush Companies have a strong reputation for exercising integrity, good judgment and sound business practices in our dealings with clients, consultants, subcontractors and suppliers. We are committed to selecting only those individuals who share in our loyalties while also maintaining our standards of quality and safety.

For more information about The Rush Companies or the application process, go to:

<http://www.therushcompanies.com/rushcareers>

## **How to Apply:**

Please send cover letter and resume to [jobs@therushcompanies.com](mailto:jobs@therushcompanies.com) or send via U.S. mail to:

The Rush Companies  
c/o Human Resources  
6622 Wollochet Dr.  
Gig Harbor, WA 98332

Equal Opportunity & Drug-Free Employer

*Disclaimer: This job description is only a summary of the typical functions of the job, not an exhaustive or comprehensive list of all possible job duties and responsibilities.*